

Date \_\_\_\_\_

**Disbursement Voucher**  
**Ogden Dunes Community Church-Ogden Dunes, Indiana**

I request payment be made to:

Individual/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Charge Disbursement to Account #: \_\_\_\_\_

Purpose of Disbursement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount of Disbursement: \$ \_\_\_\_\_

If there is a discount if invoice is paid by a certain date, what is the date

And discount: \_\_\_\_\_

Deadline for mailing if any: \_\_\_\_\_

I verify this payment is authorized and included in the Ogden Dunes Community Church Budget approved by Session and that funds remain available within the account charged to cover the full amount of the disbursement and that appropriate documentation is attached.

\_\_\_\_\_  
Committee Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Processed By

\_\_\_\_\_  
Transaction #